



Policies and Procedure for Requesting Interpreter/CART Services

NEW students requesting Interpreter/CART Services for classes

- Students need to be registered with SAR Center and approved for Interpreter/Cart Services. [Request Services Here](#)

RETURNING students requesting Interpreter/CART Services for classes

- Register for classes as early as possible after receiving appropriate advising from your department of study.
- If you are already registered with SAR Center, submit your interpreter/CART request through your [online student profile](#). If you have a class or classroom change, contact the Student Access & Resource Center as soon as possible. Interpreters or captioners do not necessarily know or note cancellations announced during class, listed in the syllabus, written on the board, etc. It is your responsibility to directly inform the Student Access & Resource Center about all schedule changes.
- Contact the Student Access & Resource Center if the interpreter or captioner does not arrive for class or contact your specialist if the interpreter or captioner is consistently late for class.

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