

Chapter 3: Limitations to Accommodations

There may be times when an accommodation SAR has determined is reasonable for the student but may have a limitation in a specific course. This can be for different reasons, including accreditation or the accommodation may fundamentally alter the course.

Accommodations which would create a fundamental alteration to a course may have limitations. If faculty have questions or concerns regarding fundamental alterations, they should contact the Student Access and Resource Center (SAR Center) upon receipt of the “Faculty Notification Letter” email.

Calculator Use

- Calculator approval is determined **per course and per exam**. Some exams may allow calculators; others may not.

Course Substitutions

- Course substitutions are not permitted when they conflict with essential program requirements. Examples:
 - Math and science courses cannot be substituted for **STEM majors**.
 - Required courses for a major **cannot** be substituted.

Memory Aid Guidelines

- Memory aids support recall—they do **not** replace studying.
- A memory aid **should not** include:
 - Course notes, facts, concepts, or processes being tested. It should not contain a synopsis of course material, but rather mnemonics (a device such as a pattern of letters, ideas, or associations that assist in recalling information) and formulas that would enable the student to solve the problem.
 - Full terms with definitions
 - Worked examples
 - Full lecture notes or slides
 - More than one single-sided page unless otherwise noted.
 - Textbooks or open-book material

- This accommodation is developed by the instructor and student together prior to each exam with sufficient time to create the aid (at least 1-2 days before exam date) and must be submitted by the Instructor to the ATC in addition to the exam. Memory Aid will be returned with exam to the instructor.

Spelling / Spell Check / Dictionary

- Whether spelling is essential to your course is determined by you or your academic unit.
- Assistive devices may be used to meet the requirements of a program and in testing unless it interferes with the technical standards of certain programs (Ex: holding students accountable for correct spelling of drug names, diagnoses, disease states, pharmacotherapy care plans, and written instructions to patients).
- Correct spelling is generally expected. For students with a documented disability affecting spelling, reasonable accommodations may include:
 - Spell check devices
 - Spell check in Microsoft Word
 - Not penalizing spelling errors

Assistive Notetaking Tools

- Students may use assistive devices such as:
 - Typing notes
 - Recording lectures
 - Taking photos of the board
 - Transcription tools

Genio Notetaking App

- Eligible students may use **Genio**, which allows them to:
 - Audio-record lectures
 - Flag important content
 - Import slides and images
 - Create multimedia study materials