Office of International Education (OIE)
Required On-Campus Component for Online Courses

UNIVERSITY OF TEXAS ARLINGTON

➡ **Your Email, Address and Phone in MyMav will be used to contact you. Please be sure your Email, Phone and Addresses in MyMav are current.**

According to F-1 student regulations, "no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted if taken on-line or through distance education in a course that does not require the student's physical attendance for classes, examination or other purpose integral to completion of the class." -- 8 C.F.R. 214.2(f)(6)(i)(G)

This form is used to certify that a course coded as online has a required on-campus component. **This form may only be used for one course per semester.**

Student Name		UT ID #	
Date		Birth Month/Day	

Academic Advisor Verification:

UTA Course Number: _____   Semester: _____

I certify the above named course will count toward the student's program requirements. I also certify that there is no on-campus section of this course available for this student to take this semester.

Signature: _____   Date: _____

Professor Verification:

UTA Course Number: _____   Semester: _____

Please describe the required on campus course components below. For example, is the student required to take an exam on campus, do a presentation on campus, or attend one or more meeting(s) with the class and/or professor? Please also specify the frequency and dates of any required on campus presence by the student for this course. Students must report to campus for a required course component at least 2 times during the course term.

Component	Date(s)

Professor Signature: _____   Date: _____

Student Signature: _____   Date: _____

☐ CHECK THIS BOX IN ORDER TO REQUEST A COPY OF THIS FORM ONCE SIGNED AND APPROVED BY THE OIE.

To be completed by the Office of International Education:

The Request is: ○ **Approved**   ○ **Denied** for _____ **semester only.**

Name/Title of DSO

The approval/denial reason: _____

DSO Signature _____   Date Signed _____

Actions: ☐ Recorded in PS   ☐ Emailed   ☐ Copied   ☐ Recorded in A-Track