

# College of Business International Graduate Student Checklist



## How Do I Apply?

- Apply online at [ApplyTexas.org](https://ApplyTexas.org)**
- Pay the application fee**
- Submit official transcripts from all colleges/universities** [[uta.edu/admissions/apply/submitting-transcripts#inter-grad](https://uta.edu/admissions/apply/submitting-transcripts#inter-grad)]
- Submit official GRE or GMAT test scores, if required** [[catalog.uta.edu](https://catalog.uta.edu)]
- Submit additional documents required by your intended academic department** [[catalog.uta.edu](https://catalog.uta.edu)]
- Submit English language proficiency test scores** [Applicants whose native language is not English are required to submit TOEFL, IELTS or Duolingo scores. Scores are not required if you hold a bachelor's or master's degree from a U.S. institution] [ETS Code: 6013]
- Check admission status in MyMav** [[uta.edu/mymav](https://uta.edu/mymav)]

**These are general requirements.  
Refer to your intended academic department for specific requirements.**

## Next Steps for Admitted Students

- Accept your admission in MyMav** [[uta.edu/mymav](https://uta.edu/mymav)]
- Submit financial documents and copy of passport for issuance of I-20** [[uta.edu/admissions/forms/graduate-residency-document-upload](https://uta.edu/admissions/forms/graduate-residency-document-upload)]
- Submit Meningitis Documentation** [If you are under 22 years of age, you must submit proof prior to enrolling. Upload documents to [admissions.forms.uta.edu/view.php?id=14387](https://admissions.forms.uta.edu/view.php?id=14387)]
- Attend New International Student Orientation [Required]** [[uta.edu/student-affairs/orientation/about/international#International%20Orientation](https://uta.edu/student-affairs/orientation/about/international#International%20Orientation)]
- Attend Graduate Student Orientation** [[uta.edu/student-affairs/orientation/about/graduate](https://uta.edu/student-affairs/orientation/about/graduate)]
- Complete College of Business Graduate Student Orientation [Required]** [Access provided with offer of admission.]
- Meet with an Academic Advisor** [College of Business Graduate Advisor information available on page 2.]
- Submit your housing application or prepare housing arrangements**
- Register for classes**
- Purchase UTA student health insurance or show proof of private insurance** [[uta.edu/healthservices/insurance](https://uta.edu/healthservices/insurance)]
- Pay Tuition before Deadline** [[uta.edu/mymav](https://uta.edu/mymav)]
- Update your physical address in MyMav if changed**
- Review Textbooks and Materials** [view required class books at [uta.edu/MyMav](https://uta.edu/MyMav) or [uta.edu/bookstore](https://uta.edu/bookstore)]
- Get Mav ID card at the Mav Express office** [[uta.edu/campus-ops/mavexpress](https://uta.edu/campus-ops/mavexpress)]
- Order Your Parking Permit** [[uta.edu/pats](https://uta.edu/pats)]

**#MaverickMade**

[uta.edu/admissions](https://uta.edu/admissions)

Office of Admissions | Box 19111 | Arlington, TX 76019-0111 | 817.272.6287

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## Important Dates

### Application Priority Date

**Fall:** March 15

**Spring:** August 15

**Summer:** February 15

Applications are accepted after the published priority date for each term, but for guaranteed consideration of admission, submit your application and required documents by the priority date. It is important to apply well in advance of your intended start date to be eligible for program-specific funding opportunities such as assistantships and fellowships.

Contact your *intended program graduate advisor* for program specific requirements and merit-based funding opportunities or visit the University Catalog ([catalog.uta.edu](http://catalog.uta.edu)).

## General Resources

ApplyTexas: [goapplytexas.org](http://goapplytexas.org)

Housing Information: [uta.edu/housing](http://uta.edu/housing)

International Education: [uta.edu/oie](http://uta.edu/oie)

OIT (Information Technology): [uta.edu/oit](http://uta.edu/oit) (for MyMav issues)

UTA Catalog: [catalog.uta.edu](http://catalog.uta.edu)

UTA Admissions: [uta.edu/admissions](http://uta.edu/admissions)

## How-To Guides

*Accept Admission*

*Register for Classes*

*Pay Tuition*

*Update Personal Information*

*Accept Registration Agreement*

*View Account Summary*

## Graduate Business Programs

*Masters of Business Administration*

*Master of Science in Accounting*

*Master of Science in Professional Accounting*

*Master of Science in Taxation*

*Master of Science in Economic Data Analytics* (STEM)

*Master of Science in Business Analytics* (STEM)

*PhD Business Administration*

*Master of Science in Human Resource Management*

*Master of Science in Health Care Administration*

*Master of Science in Real Estate*

*Master of Science in Marketing Research*

*Master of Science in Quantitative Finance* (STEM)

*Master of Science in Information Systems* (STEM)

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