The University of Texas at Arlington **Milestone Agreement Form**
Department of Linguistics & TESOL **PhD in Linguistics**

This form must be signed and filed with the PhD advisor at the beginning of your first semester in the PhD program. Each semester, you will review your milestones with the advisor to ensure that you are on track and making progress toward your degree.

This form is provided for the purpose of informing students about the academic milestones that they will be expected to reach in order to earn their Ph.D. degree as well as when they are expected to complete these milestones. Advisors are expected to work with each student to customize the list of responsibilities included in the agreement. Students are expected to reach each milestone within the specified time period in order to make satisfactory progress through the program. Students who are not making satisfactory progress may lose funding, be placed on academic probation, or be dismissed from the program. If a student has ongoing concerns or grievances related to his or her Milestones Agreement, the student may obtain third party consideration of those concerns by following UT Arlington's policies and procedures regarding academic grievances as described in the Graduate Catalog.

Academic Advising

Upon entering the PhD program in Linguistics, all students will be assigned an advisor. There is one graduate faculty member designated the Graduate Advisor for Linguistics & TESOL. This person will offer advising and help you enroll, drop, or swap courses, and will work with you to ensure that you understand the requirements to meet your milestones and stay on track to degree completion. This person may not be the same as your research supervisor, who you will choose in a later semester if you have not done so already.

Academic advising includes elements that are designed to ensure that students remain in good academic standing and make satisfactory progress through the program. Graduate Advisors, Supervising professors and graduate studies committees are responsible for the following:

- Ensure that annual reviews between the student and advisor occur; the results of this review will be included in the program's annual doctoral progress report.
- Provide information on program requirements, general advisement, and information about choosing supervising professor.
- Provide suggestions on course selection.
- Review the student's Degree Plan to determine if the student is making progress consistent with the expectations of the program and reaching milestones according to the included timeline; working with the Doctoral Studies Committee and student to determine if modifications are necessary.
- Clarify the timetable for completing course requirements, exams, and other requirements.
- Guide students in understanding requirements for successful completion of dissertation.
- Provide the student with assistance in assembling a dissertation committee.
- Provide the student with experiences and information that will optimize the student's career opportunities and success.

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Degree Completion Checklist for Students

- Maintain active student status by registering for courses every fall and spring semester
- Complete Milestone Agreement Form with the PhD graduate advisor no later than the last class day of the 1st semester
- Fulfill the language requirement
- Complete all required organized coursework (see below)
- Schedule and successfully complete required qualifying exams
- Form your dissertation committee in consultation with your dissertation Chair
  - Make sure that all your external (to the department) committee members are approved by the Graduate Studies Committee
  - Submit necessary forms to the PhD graduate advisor
- Prepare and successfully defend your dissertation proposal
- Enroll in required dissertation hours and complete your dissertation
- Successfully complete the defense of your dissertation
- Submit required documentation to the Graduate School for completion and graduation

Possible Consequences if Milestones are not Completed in a Timely Manner:

- Reduced eligibility for conference and research travel funding
- Loss of DDA and associated funding
- Dismissal from the program for insufficient academic progress

Courses Required for Successful Completion of the PhD in Linguistics (58 credit hours):

- Theoretical Core Courses (21 credit hours)
  - LING 5320: Phonological Theory
  - LING 5322: Laboratory Phonology
  - LING 5330 Formal Syntax
  - LING 5331: Advanced Formal Syntax
  - LING 5328 or 5338: Psycholinguistics
  - LING 5345: Semantics
  - LING 5347 Pragmatics
- Methods Courses (6 credit hours, choose 2 of the possible 4):
  - LING 5380: Field Methods
  - LING 5381: Corpus Linguistics
  - LING 6380: Field Methods Seminar
  - LING 6381: Statistics for Linguists
- Professional Development Courses (4 credit hours)
  - LING 6100: Linguistics Grad Program Success
  - LING 6300: Professional Writing Seminar
- Electives (15 credit hours, selected in consultation with the Graduate Advisor)
  - Any LING 5XXX or 6XXX course
  - Courses from other departments with the approval of the Graduate Advisor
- Dissertation Proposal Hours (3 credit hours)
  - LING 5391: Research in Linguistics
- Dissertation Writing Hours (9 credit hours)
  - LING 6999: Dissertation

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Program Timeline for all Students in the PhD in Linguistics Program

Milestone	Program Expectation	Individualized Plan (insert expected month/year)
Diagnostic Exam passed	2nd semester[1]	
Qualifying paper topic approved	At the beginning of the 3rd semester (Sept 15 for Fall; Feb 15 for Spring)	
Qualifying paper completed, successfully defended, and approved by committee	By the end of the 4th semester[2]	
Dissertation proposal completed, successfully defended, and approved by the committee	By the end of the 4th year	
Dissertation completed, successfully defended, and approved by the committee	End of 5th year	
Paperwork for degree completion completed and filed	End of 5th year	
Dissertation accepted by the University	End of 5th year	

[1] For students who began in the Spring semester, this exam should be held the following Spring. Part-time PhD students should determine semester/academic year deadlines based on the total number of course credit hours.
[2] If the qualifying paper is not submitted and defended by the end of the 4th semester, the student may petition for an extension. If the qualifying paper is not completed by the end of the 5th semester, the student must petition to stay in the program. The petition should be submitted to the PhD graduate advisor, and should include a statement of progress, an explanation of the reason for the extension, and a current draft of the paper.

I have read this form and have had the opportunity to discuss the information contained in it with the PhD graduate advisor. I understand the academic milestones that I am expected to reach in order to successfully complete the PhD in Linguistics, as well as the expected timeline for completing these milestones.

_____ _____
Student's Signature Date

_____ _____
Advisor's Signature Date

_____ _____
Supervising Professor (if identified) Date