



College of Liberal Arts OFFICE OF THE DEAN

Dean's Award for Graduate Research & Travel, 2024-2025

All graduate travel nominations must be supported by the department chair or graduate advisor. This award provides funding to graduate students for travel, research, relevant software purchases, archival work, or other research-related costs related to their creative activity, dissertation, or thesis completion.

Eligible costs: Travel costs, data collection, film/video production, digitization costs associated with archives or libraries, coaching/private lessons related to final recital, translation or transcribing services, materials, software, and other similar costs will be considered.

Ineligible Costs: Books, tuition, tutoring not related to a tangible product or performance, wages, social activities or course releases. Additionally, these awards do not cover equipment or substitute for resources normally available to students, such as computers in student labs.

*In the case that multiple applications are submitted by students within the same department the Dean's office will consult with graduate advisors to determine priority ranking.

DUE DATE: Applications are reviewed on a rolling basis. However, funding is limited and may expire toward the end of the academic year.

Please attach the following supporting documents to your application:

1. Personal statement outlining project/presentation and justification for requested funds.
2. Letter/email of support from graduate advisor
3. Conference acceptance/invitation

Awards: The College awards range from \$100 up to \$1000 to defray costs of activity/research directly related to completion of thesis, portfolio, performance, or a dissertation in the college of Liberal Arts. This application will award funding from the following endowments:

- Bobbitt Family Endowment Graduate Fellowship for the College of Liberal Arts
- Drs. Benedict and Trudy Termini Graduate Fellowship Travel Endowment

Enrollment Requirement: Applicants must be in good academic standing; students on academic probation are not eligible. Students who travel in summer must be enrolled full-time in the preceding Spring semester. Doctoral students who have only dissertation hours remaining may enroll in a minimum of 3 hours.

Reporting Requirements: All award recipients will be expected to present their projects at the CoLA Spotlight on Student Research Symposium being held during Spring 2025. Participation in departmental conferences, such as the annual MFA travel and research presentations, also will satisfy this requirement.

[GRADUATE RESEARCH & TRAVEL APPLICATION](#)