UTA DEPARTMENT OF ART & ART HISTORY

APPLICATION: DECLARING AN ART MINOR

Name: _____ ID# 1000_____ Email: _____

Address: _____ City _____State____ Zip _____

Major: _____ Home#: _____ Cell#: _____

Select ONE Art Minor area: ☐ ****Art History** ☐ **Art (General)** ☐ **Commercial Film Production**

☐ **Glass** ☐ **Museum Studies** ☐ **Photography** ☐ **Printmaking**

Submitting this application to become a UTA Art MINOR requires your understanding and commitment to fulfill the following criteria. Please initial each statement after you read it.

*****FOR ART HISTORY MINORS ONLY*:** You **must** prepare a **proposal** as to why and how you believe a Minor in Art History will benefit and/or coincide with your current Major (in 250 words or less, typed). You will NOT be approved if you do not complete your proposal.

_____ 1. I understand that I cannot declare a Minor if I have completed more than 75 credit hours toward my degree plan.

_____ 2. I understand that ***Art Majors have first priority to all Art courses***, and that I must wait until my designated time to request enrollment into any Art course (sometimes as late as 1 week prior to the beginning of classes, refer to website). Art minors will be required to fill out a Non-Major Course Request Form.

_____ 3. I will maintain at least the minimum GPA in all ART coursework in order to maintain status as a (check one):
_____ Minor in Art History or Museum Studies – Requires a 3.0 ART GPA
_____ Minor in Studio Art options – Requires a 2.5 ART GPA
I understand that, should I drop below the required GPA in my art coursework, I will no longer qualify for the Art Minor.

_____ 4. I will maintain contact with an academic advisor in the Art + Art History Department for my art minor for the duration of my minor. Minor advising will be completed via email (artadvising@uta.edu) and typically will not be completed by appointment. Minor advising appointments might be available during non-peek times such as the summer or if requested by Art Academic Advisor.

_____ 5. I will maintain and keep current my own personal file of OFFICIAL student paperwork related to my responsibilities as a UTA art minor, including but not limited to:
a. "Working Minor Plan" paperwork (from initial draft through final copy)

_____ 6. I understand that art minor coursework must be taken in a specific sequence. *I will complete my art coursework following the appropriate academic sequence.*

_____ 7. I understand that the Department of Art & Art History cannot guarantee that any particular course will be taught in any specific semester or summer session. *I also understand that completion of an Art Minor in the Department of Art & Art History CANNOT be accomplished by attending only night classes at this time or by waiting until the last year of graduating semesters.*

_____ 8. Since my graduation date may be affected by (1) UTA course schedules, (2) my commitment to complete courses in required sequence, and (3) seat availability for non-majors***, I understand that timely graduation may not be possible.***

_____ 9. I understand that I am required to complete 18 hours, *at least* 6 of which are advanced hours (3000 & 4000 level courses), or the requirement for my particular area, for my minor. I am responsible for reviewing the Transfer Equivalency Guide and my minor degree plan to confirm whether Art courses will be accepted towards a minor in Art. *Up to 9 hours of Transfer credit may be used; additional hours need approval. ***Architecture Majors** must complete **ALL** 18 hours in Art courses; equivalent ARCH courses can be used as prerequisites, but 18 hours must be completed with ART courses.*

____10. I understand that this form only shows to be my interest in adding an Art Minor. I understand that it is my responsibly to speak with **my Major's Academic Advisor** to ensure relevance of Art Minor and he/she has ultimate final approval. **Liberal Arts Majors are not required to complete the UTA minor form. ***All other majors MUST complete the UTA minor form in addition to this Art Minor Application.**

Signature: _____ Date: _____ Advisor's Signature: _____ Date: _____