

#### SPRING CHECK-OUT PROCEDURES

### Questions?

See your RA or visit the front office of your hall





#### 24- HOUR QUIET HOURS

### Quiet Howis Begin

Sunday, April 27th @ 10pm

Please respect your studying neighbors!





## HOW TO PROPERLY Check Out



Sign up with your Resident Assistant by April 29 at 5PM.



Meet your RA at your room at your assigned move-out time.



All residents must be moved out of the Halls by Thursday, <u>May 8<sup>th</sup> at 12PM</u> unless approved otherwise.



Use the Cleaning Agreement to avoid any cleaning fees.



Make sure your room is empty and clean at the time of your move out.



## HALL CLOSING All Residence Halls

Residence Halls close at 12PM on Thursday, <u>May 8th.</u>

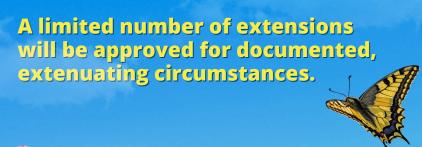




## ATTENTION GRADUATING SENIORS

### Congitutulations!

If you need to remain in the building past noon on Thursday, May 8th, complete the late extension request by 5PM on <u>Sunday, April 27.</u>





# HAVE A GREAT

#### Remember to...

- Pack and remove all of your belongings from your room
- Complete your Spring Check-Out Checklist and your cleaning agreement.
- Meet your RA at your room at your move-out time.
- All residents must be out of the Halls before noon on May 8.

# SPRING CLOSING MOVE-OUT Procedures

- Sign up for a move-out time outside your RA's door. Times are available on April 30 through May 8 at noon. Your move-out date should be no later than 24 hours after your last final is over.
- Arlington Hall will be open for summer session. All halls close on May 8 at noon and you will no longer have access to the building. If you do not have a Summer Renewal contract, you are required to move out of the building by this time. Late extension requests need to be submitted by Sunday, April 27th at 5PM. Approved requests are able to stay until Friday, May 9th until 3PM.
- Remove ALL your belongings and thoroughly clean your room, suite, and bathroom areas.
- Remove any personal bicycles stored on the bicycle racks. All bicycles left behind will be removed after closing.
- Vacuum your room and suite areas and remove all trash to the dumpsters.
- Lower your bed (if necessary). Defrost and unplug your refrigerator at least 24 hours prior to your move-out time. Lock all windows, close the blinds, and turn off all lights. Set your thermostat to 70 degrees and to the Auto/Cool settings.
- Complete move-out with your RA at your scheduled move-out time.
- Failure to return your suite/room keys will result in a \$30 lost key charge.

UTA
University Housing

### 2025 SPRING CLOSING Important Pates



5/9

Floor Meetings begin. See your RA's floor information board for details and be sure to attend so you have all necessary move-out information.

24-Hour Quiet Hours Begin at 10PM.

4/29 Deadline to request late move-out at noon.

Deadline to sign up for a move-out time outside your RA's door (Must be signed up by 5:00PM).

The Connection Café will close after dinner.

Residence Halls close at noon unless you have received a written extension or you have signed a Summer Intersession Contract.

Spring to Summer moves between 8AM and 3PM. If you are completing a Room/Hall change and have signed a Summer Housing Contract to move to Arlington Hall, you must do so between 8AM and 3PM.

