



UNIVERSITY OF  
**TEXAS**  
ARLINGTON

APARTMENT AND  
RESIDENCE LIFE

## Notice of Semi-Annual Cleaning and Sanitation Inspections

Semi-annual cleaning inspections will be conducted in your community

**Friday, February 24<sup>th</sup> – Sunday, February 26<sup>th</sup>**

Please have your residence prepared for the inspection by 8:00 am on Friday, February 24<sup>th</sup> and maintain the proper condition of your residence until you receive notification that your inspection is complete. Please note that you are not required to be present during the time of inspection. For more information regarding cleaning inspections please consult your apartment handbook online at <https://www.uta.edu/housing/housing/manuals/>.

A copy of the inspection form can be found below. Help us meet our goal of having 100% of inspected apartments pass the first inspection by taking time to properly clean and prepare your apartment and complete a self-inspection of your residence to avoid being charged for inspection violations.

### IMPORTANT NOTE:

- You are **REQUIRED** to pass the RA's initial inspection. Failure to do so will result in a \$20 re-inspection fee.
- You are **NOT** required to be present during the time of inspection.
  - If an RA is unable to inspect an apartment because the door is dead bolted and the resident fails to open the door, the unit will automatically fail the inspection.
- Failure to pass the re-inspection may result in a minimum of \$75.00 in occupied cleaning fees as well as a disciplinary referral to the Office of Community Standards for failure to comply.

If you are registered with the Student Access and Resource Center and would like to request a reasonable accommodation, you may do so by emailing your request to [livingoncampus@uta.edu](mailto:livingoncampus@uta.edu) by 5 PM on Monday, February 13, 2023.

Thank you in advance for your cooperation.

Sincerely,  
Apartment Life Staff

## CLEANING AND SANITATION INSPECTION FORM

<i>Initial Violation Found</i>		<i>Re-Inspection Violation Found</i>		<b>Inspection Items</b>
YES	NO	YES	NO	
				<b>KITCHEN (Do Not Pull Stove Away From Wall)</b>
				Discard aluminum foil or other materials that are covered with grease.
				Degrease and clean oven inside and out.
				Clean stove top, including drip pans.
				Clean under stovetop.
				Degrease and clean vent-a-hood and grease screen.
				Degrease and clean refrigerator inside and out. Remove any mold or mildew.
				Clean dishwasher. Remove any mold or mildew.
				Degrease and clean kitchen walls.
				Degrease and clean cabinet exteriors.
				Remove all newspaper or non-contact paper item being used as shelf paper in cabinets. <b>(Only Contact Paper Allowed)</b>
				Degrease and clean countertops.
				Degrease and clean sink and faucet.
				Scrub tile floors thoroughly with degreaser.
				Store all food in sealed containers.
				Remove trash to the dumpster.
				<b>BATHS</b>
				Remove dirt, soap residue, mold and mildew from bathtub, shower, tile, and grout with suitable bathroom/tile cleaner.
				Disinfect and clean toilet with suitable bathroom/tile cleaner.
				Clean sink, countertop, and mirror with suitable bathroom/glass cleaner.
				Scrub tile floors thoroughly with bathroom cleaner.
				<b>GENERAL INTERIOR</b>
				Organize personal property and perform general housekeeping to ensure safety of occupants.
				Remove trash to the dumpster.
				Vacuum carpet thoroughly to remove excessive debris OR Sweep and mop floors through to remove excessive debris

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