

UTA Workers' Compensation Procedure



All University of Texas at Arlington (UTA) employees on the payroll who experience a work-related injury or occupational illness in the course and scope of employment are eligible for workers' compensation.

What to Do: Immediately notify your direct supervisor of the incident. If your supervisor is unavailable, inform the next available supervisor.

Complete required forms. Both the employee and supervisor must fill out the necessary workers' compensation documentation.

Submit forms within 24 hours of the initial injury notification to: workerscompensation@uta.edu.

Where to Get Medical Treatment Under UT System's Worker's Compensation (at no cost):

Employees must use a provider within the **Med-Select Network®**, managed by the Injury Management Organization (IMO). Approved local providers in the Dallas-Fort Worth metroplex include:

- CareNow
- Concentra
- Fit Temple 365
- Baylor Scott & White Urgent Care

For Emergency Care: Employees may seek treatment at the nearest emergency facility.

Prescriptions: Use RxBridge First Fill for medications prescribed during treatment.

Cost: Covered at no cost to the employee when using approved network providers.

Need More Info? Visit the official UTA Workers' Compensation page: [UTA Workers' Compensation Information](#).

Special points of interest:

- What to do when an employee injury occurs
- Where to get medical treatment
- How to fill prescriptions



Campus Safety Tips

Please use caution during campus repairs and construction.

- Never enter construction zones, use designated paths.
- Be mindful of your surroundings.
- Pay attention to campus safety alerts.

Soldering Hazards and Safety Measures

Multiple research laboratories and makerspaces on campus have soldering equipment. The applications include printed circuit board assembly; building and testing prototypes for various projects; replacing or reattaching damaged components on existing circuit boards, which is a critical skill for troubleshooting and repairing electronics; making secure, low-resistance electrical connections for custom wiring; building or modifying specialized electronic equipment for experiments.

Although soldering is a common practice, many users fail to recognize or follow essential safety precautions, increasing the risk of injury or exposure to harmful substances.

A soldering station consists of a control unit with power supply, a soldering iron (a handheld tool with a heating element and a tip to apply heat to components), and an iron stand including a sponge for tip cleaning. The materials used are solder wire and solder flux.



Hazards associated with soldering are burns; inhalation of toxic lead fumes and volatile organic compounds (VOCs); ingestion of lead solder from contaminated surfaces; fire and electrical hazards.

To minimize exposure to hazards indicated above, use appropriate PPE: heat-resistant gloves and eye protection; consider switching to lead free materials; wash hands thoroughly after use; and work in a well-ventilated area, chemical fume hood or using a portable fume extractor.

You want the extractor to capture the fumes as close as possible to the source rather than relying on general room ventilation. Filters must be regularly checked/replaced.

For light, infrequent soldering use a benchtop solder smoke absorber with replaceable carbon-activated filter (effective at absorbing odors and VOCs from the flux and solder).



For repeated use choose a **multi-stage filtration unit** (HEPA + carbon) rather than a basic fan filter. High-Efficiency Particulate Air (HEPA) filter is effective at capturing very small particles, such as the metal and plastic particulates in solder fumes.





EH&S Renovations

Throughout the summer and into the Fall semester, EH&S made renovations to the front office area of the building. These renovations, while very extensive, were designed to better accommodate EH&S staff members and visitors. EH&S sincerely appreciates the invaluable partnership among all departments involved in this initiative. The dedication and expertise of our campus partners is appreciated and the success of this project is a direct result of their contributions. We thank you!



Before and after photos of EH&S front office renovations.



Low Speed Vehicle Route

The safety of our students, faculty, staff, and visitors remains our top priority. In recent weeks, some incidents involving Low Speed Vehicles (LSVs) have underscored the importance of following safe driving practices across our campus. To improve safety and reduce the risk of accidents, the University recently revised and updated the Low-Speed Vehicle Travel Route. This updated route is designed to provide clear guidance for safe LSV travel around and between the East and West campus, while reducing potential conflicts between LSVs, pedestrians, bicycles, and other vehicles.

For these reasons,

- All LSV operators are required to use the designated route when traveling on campus.
- LSVs must cross Cooper Street using designated locations on the map.
- Speed limits, stop signs, and right-of-way rules must be observed at all times.
- Pedestrian bridges and sidewalks are off-limits to LSV traffic.

Your cooperation is essential in keeping our campus safe and accessible for everyone. Please review the updated [LSV Travel Route Map](#) and ensure that you and your team members are familiar with the approved travel paths.

If you have questions or need additional information, please contact the Environmental Health and Safety Office at ehsafety@exchange.uta.edu.

UTA Food Drive

UTA departments across campus participated in the Fill The Pantry, Fill The Heart Food Drive. This food drive collected non-perishable food items to support the UTA Community. Every EH&S staff member donated food items for this effort to feed the hungry. Thank you everyone!



EH&S Staff displaying department food donation items.

Soldering Hazards and Safety Measures

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Remember: most important good practices for soldering in a lab fall are safety, workspace management, and technique. These practices will protect you and the integrity of your work.

To show respect for a person soldering, avoid causing any unexpected movements or distractions that could lead to serious burns or damage. This requires being mindful of your behavior, controlling the environment around them, and respecting both their personal space and their equipment.



Annual Faculty & Staff Military Service Breakfast 2025

Three EH&S staff members participated in the 2025 Faculty & Staff Military Service Appreciation Breakfast this year and received recognition for their military service. This annual event is sponsored by UTA's Military and Veterans Services department. EH&S staff members represent various branches of the military. Thank you for your service!



EH&S Staff members Eric Woods, Jermaine Harris and Ramon Ruiz attend the Military Service Breakfast.

LEADERSHIP TEAM:

Otu Inyang
Director
Environmental
Health & Safety
otu.inyang@uta.edu

J. Darren Byington
Assistant Director
Fire & Life Safety
james.byington2@uta.edu

Ellsabeth Rowlett
Assistant Director
Research & Lab
Safety
rowlett@uta.edu

Ramon Ruiz
Assistant Director
Environmental &
Occupational Safety
ruiz@uta.edu

EH&S STAFF

Melissa Conklin-Pierce
Biological Safety
Specialist
melissa.pierce@uta.edu

Tracy Gardner
Workers' Compensation
Claims Analyst
gardner@uta.edu

Candace Hamilton
EH&S Administrator
candace.hamilton@uta.edu

Jermaine Harris
Housing Inspector
jermaine.harris@uta.edu

Naje Huff
Chemical Safety
Specialist
naje.huff@uta.edu

Jared Hughes
Fire Safety Coordinator
jared.hughes@uta.edu

Johnny Jewell
Hazardous Waste
Safety Specialist
johnny.jewell@uta.edu

Harvey Richey
Laser Safety Specialist
hrichey@uta.edu

Randall Stayton
Construction Project
Coordinator
randall.stayton@uta.edu

Eric Woods
Fire Safety Specialist
eric.woods@uta.edu

Amanda Young
Administrative
Assistant II
amanda.young@uta.edu

EH&S TRAINING COURSES

Online safety training is located on the EH&S training management website: <https://cems.uta.edu/>

Bloodborne Pathogens for Laboratory Research Personnel
Bloodborne Pathogens (Non-Research)
BioSafety Level 2
On-Site Biohazardous Waste Management
Laser Safety
Radioactive Materials
Radiation Awareness
Radiation Producing Machine
Hazard Communication & Waste Mgmt- Academic
Hazard Communication & Waste Mgmt- Non-Academic
Fire Alarm Device

Back Injury Prevention
Confined Space Entry Awareness
Hand & Power Tool Safety
Hearing Conservation
Lockout/Tagout
Respiratory Protection
Class C Underground Storage Tank
Defensive Driving Awareness
12 & 15 Passenger Van
Powered Industrial Truck (Forklift)
Hot Work Safety

Call us at 817-272-2185 to schedule specific trainings not available online:

Fire Extinguisher Respirator Fit Testing Hands On PIT (Forklift)

The Great Escape is offered once per semester. Please call to sign up for a date.

DRIVING UTA VEHICLES

Defensive Driving Awareness - This online course must be completed every 3 years to remain an authorized driver of UTA vehicles. Additionally, an individual driving record check (MVR) must be updated annually.

12 & 15 Passenger Van Training: Take the online course first. A behind-the-wheel driving test is also required and will be conducted at the EH&S office, 500 Summit Ave. Drivers must have already passed the Defensive Driving Course and have a current approved driving record check (MVR) to attend. Click the link below to schedule a date and time.

[EH&S Booking Site for 12 & 15 Passenger Van Training](#)