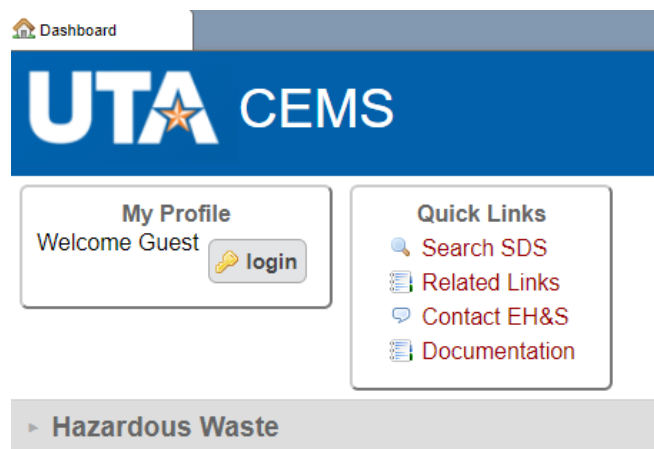




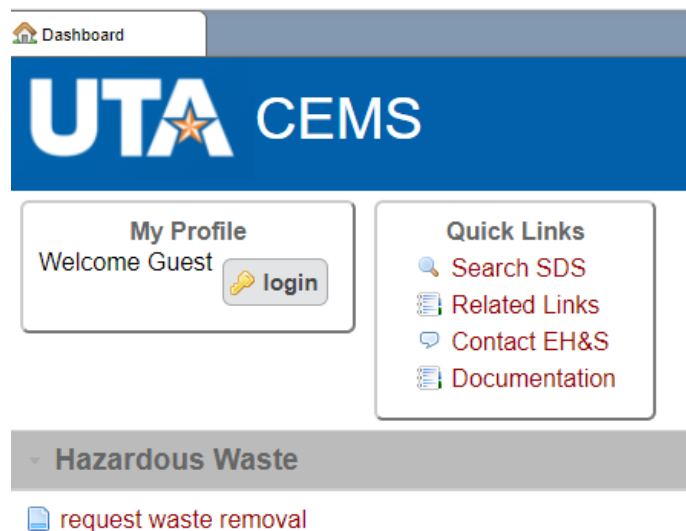
STANDARD OPERATING PROCEDURE

Request for Chemical Waste Removal on CEMS for Guest Users

Step 1: Go to Chemical Environmental Management System (CEMS) <http://cems.uta.edu>.



Step 2: Click on “Hazardous Waste”:



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Step 3: Click on “request waste removal” link. The “Waste Record” form will open.

Fill out all required fields.

ATTENTION: every Waste Container must have a filled-out Waste Tag attached. Enter 5-digit number of the Waste Tag into “tag” column:

Complete ALL required fields OR enter <i>other</i> field for each pick-up request.					
tag	waste description	#	size	unit	other
45678	Non-Halogenated Waste: acetone, propanol, toluene.	1	10	l	
56789	Halogenated Waste: dichloromethane, bleach, sodium chloride solution.	1	10	l	
67890	Heavy Metal Waste: nickel sulfate solution, chromium chloride solution.	1	10	l	
78901	Nitric Acid solution.	1	100	ml	
23456	Solid chemical waste containing heavy metals: iron oxide, chromium salts.	1	5	lb	..

Step 4: Click on “submit” on the bottom of the form.

EH&S personnel will pick up the bio-hazardous waste within the next three working days.

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