



Federal Work-Study Overview

Federal Work-Study (FWS) Benefits

- FWS helps fund a portion of educational expenses for students and reduces reliance on student loans.
- FWS enables both graduate and undergraduate students to work part-time to develop valuable skills that will enhance their education and benefit them in their career planning.
- FWS employers are flexible with scheduling so students can keep their education as their main priority.

Eligibility and Process

- Students must complete a Free Application for Federal Student Aid (FAFSA) to apply for FWS.
- Eligible students may work up to 19 hours per week at a work-study position.
- The amount offered is the maximum a student can earn per semester.
- Earnings are paid twice per month, for your work, directly to you rather than through your student account.
- FWS is offered on a first come, first served basis.

How to Apply for Jobs

- Receiving a FWS offer is not a guarantee of employment. If you do not qualify for FWS or do not receive an offer, you can still apply for jobs both on and off-campus that are non-work-study positions.
- To apply for work-study and non-work-study student employment on and off-campus, visit uta.joinhandshake.com.

Work-Study Eligibility Form

- Once you are hired for a FWS position, your employer will need your "Work-Study Eligibility Form." The form becomes available on your MyMav account ten days prior to the start of the term. For instructions to download the form, visit www.uta.edu/administration/fao/student-employment.

If you have questions about the Federal Work-Study program, contact our office by emailing WorkStudy@uta.edu.

Last updated 08/18/25